



# Ketchikan Area Arts and Humanities Council 47th Annual Blueberry Arts Festival

Saturday, August 6, 2022 • 10:00 am - 5:00 pm

## BOOTH APPLICATION

Booth applications are available MAY 6th to all vendors!



**This year the 47th Annual Blueberry Arts Festival will be back on Main Street, Dock Street, and Mission Street!!!**

We have been working with the City of Ketchikan and are extraordinarily excited to be hosting the 47th Annual Blueberry Arts Festival in the same location as last year! We received an overwhelming amount of positive feedback on the survey cards as well as some excellent suggestions we will be implementing to make this the BEST BLUEBERRY ARTS FESTIVAL EVER! Please read through the entire application and keep for your reference!

### NEW THIS YEAR:

Last year being the first time in the new location we learned so much we want to apply this year to make the Festival even better! We will be making adjustments to the layout so we can not promise the exact same booth space to returning Booth Vendors. There is a question inside the application that asks if you liked your space last year. If you answer yes we will do our best to place vendors in the same area. Thank you for understanding. Also, in the interest of safety, we will keep the roads closed until 5:30 pm. Please use this time to pack up your Booth.

### SAME AS LAST YEAR:

The Mainstage will be located inside the Salmon Market. The City parking lot above the Improved Order of Red Men bldg will be parking kept open for your customers. We hope to have a free ADA accessible shuttle service running between the Plaza Mall and Blueberry Arts Festival again. The parking in Whale Park will be set aside for ADA parking. We will have a walker and wheelchair loaner station available at the St. John's parking lot on Mission Street. These procedures allow for a more accessible Blueberry Arts Festival! ALL Booth spaces will be 10 x 10 and located in the street, outside, up against the curb. Madison's, Walmart, and Amazon sell 10 x 10 canopies! Returning booth vendors will still be given priority until May 31st; however, we have a finite amount of booth spaces so don't delay! We will place booths on a first come, first serve basis. Finally, because everything is so different, we are asking for your help to spread the word about the Festival's changes. When you receive your Booth # you will also receive a marketing packet. Please use the provided logos and information when sharing information on Facebook and Instagram and other social marketing platforms. Become a BBAF advocate!

## All Booths:

- Returning Booth vendors from 2019 and 2021, your deadline to receive priority placement is May 31st, 2022. Do not put off applying until the last minute!!!
- Once all Booth spaces are filled applicants will be put on a waiting list.
- We will mail a 47th Annual Blueberry Arts Festival Logo T-shirt pre-order form to all KAAHC members! Pre-order your 47th Annual Blueberry Arts Festival Logo T-shirts to guarantee you get a T-shirt in your size! We encourage all members to purchase their T-shirts in advance of the Festival! Wearing the shirt in your booth is FUN!!!
- No live animals allowed at your booth. Not as prizes or as give-a-ways.
- Vendors may not sell, transfer, lease or switch Booth spaces. Deadline to withdraw with a full refund is July 10th, 2022. We will have a waiting list, please inform us of any changes to your situation.
- You must provide your own canopies, chairs, tables, booth, set-up, and take-down crew.
- KAAHC Raffle for the ARTS is an annual fund-raiser for the Arts and Humanities Council. KAAHC is accepting and appreciates small donations such as stickers, earrings, magnets, gift certificates, coupons, or other small items for the raffle gift envelopes. Please drop off your donations at either KAAHC Booth. KAAHC Raffle tickets are sold October through January and winners are drawn at the Wearable Art Show Saturday Gala performance. Thank you for your generous contribution!

### Questions & Applications to:

Katy Posey, KAAHC Program Director • 330 Main St., Ketchikan, AK 99901 • (907)225-2211 [KatyP@KetchikanArts.org](mailto:KatyP@KetchikanArts.org)

## Day of:

**STAY POSITIVE!! ENJOY THE DAY!!! WE LOVE YOU!!!!**

- You may start setting up at 6:00 am, Saturday morning, August 6th, 2022. It is important to unload your vehicle and remove it from the street quickly. This reduces congestion and allows other booth vendors to do the same. Go park your car FAR AWAY, and then come back to your booth site and set up.
- The Blueberry Arts Festival Streets will be closed to all traffic and parking at 8:00 am! Please see the map. No cars will be admitted for any reason after 8:00 am and all cars will be removed by 8:00 am.
- Please be set up and be ready by 10:00 am, Saturday, August 6th.
- The sidewalk is not for storage or selling and must be kept clear.
- Banners, posters, boxes, totes, tables, signs are allowed within your 10 x 10 Booth space ONLY.
- An award is given to the 'BLUEBERRIEST' BOOTH. The 2021 winner was Amber Lords and her Joyful Creations Booth! A well-designed display makes the Festival more fun and sells your items. Winners receive a free Booth space next year!
- All Booths must stay open until 5:00 pm! You may not pack up early. It is not permissible to begin breakdown before the Festival ends at 5:00 pm! You will not be invited back if you pack up, or leave your booth before 5:00 pm! If there is an emergency please let us know what is going on. We can help! Remember the roads will remain closed until 5:30 pm to allow time to pack up after the Festival!
- KAAHC reserves the right to ask you to remove items from your display or shut down your booth if we deem items or attitudes inappropriate for this family-friendly, community arts festival.
- KAAHC reserves the right to deny participation in any future KAAHC arts festivals.
- The Blueberry Arts Festival LOGO and the words "47th Annual Blueberry Arts Festival Ketchikan, AK" is copyrighted by the KAAHC. Do not incorporate the phrase or the logo into your artwork or booth design.



## Artist Opportunity!

The 47th Annual *Blueberry Arts Festival Art Exhibit* is on display at the Main Street Gallery in conjunction with the Festival. This is an opportunity to display your work for the entire month of August! Submit up to 2 pieces. Deadline for submissions to the Open Call Art Exhibit is Wednesday, July 27th, by 5:00 pm. Prizes awarded in age categories. Artwork does not need to include blueberries to enter!





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## BOOTH APPLICATION

Booth applications are available MAY 6th to all vendors!

Returning booth holders have until May 30th to reclaim their booth

New booths filled in order of application date

### OFFICE USE ONLY:

Date applied: \_\_\_\_\_

Time applied: \_\_\_\_\_

Date paid: \_\_\_\_\_

Amount paid: \_\_\_\_\_

Membership Expiration: \_\_\_\_\_

BOOTH # \_\_\_\_\_

**Applicant Name:** \_\_\_\_\_

**Booth Name/Title:** \_\_\_\_\_

**Applicant Address:** \_\_\_\_\_

**Applicant Email:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**If you are sharing a Booth space: Applicant Name #2:** \_\_\_\_\_

**Applicant #2 Address:** \_\_\_\_\_

**Applicant #2 Email:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Brief Description of Booth to be printed in program:** \_\_\_\_\_

☐ Yes, I am a returning Booth Vendor from 2019 or 2021

☐ I loved my Booth location in 2021!

### Artist Booths:

- Art work must be original! Work from kits or copies are considered commercial and will be charged as a Commercial Booth.
- Work must display a high-quality of craftsmanship.
- Use of the words "Blueberry Arts Festival, Ketchikan Alaska" is copyrighted by the KAAHC. Do not incorporate the phrase into your artwork or Booth design.

### Food Booths:

- Food Booths must use a barrier on the ground, such as cardboard or a tarp, and must provide their own large garbage containers and garbage bags. ALL food Booths must be kept clean. All food debris MUST be cleaned from the area at the end of the Festival! You will not be invited back if we have to clean up after you!
- Propane/Natural Gas usage must be inspected by the Fire Department. Using any of these appliances requires you to have a working fire extinguisher at your Booth. NO generators or camp stoves, or gigantic vats of boiling oil are allowed without written permission from the KAAHC.

☐ Yes, I will sell food at my Booth. I will call Kaijsa Bellon (225-6200) at the Dept. of Environmental Conservation with any questions concerning the required food permit.

- The application for the temporary food permit is found at <https://dec.alaska.gov/eh.aspx> You must print, sign, and e-mail to [kaijsa.bellon@alaska.gov](mailto:kaijsa.bellon@alaska.gov) by July 15th to receive the permit before the Blueberry Arts Festival festivities! You may not sell food at the Festival without the permit!
- We are requesting Food booth holders make a conscious effort to reduce their plastic use. There should be no Styrofoam at the Festival this year.
- No hot food booths will be located on Main Street. Food Booths will be distributed throughout the festival.

☐ I will not use the words "47th Annual Blueberry Arts Festival or the LOGO in my artwork or Booth design.

**Artist Booth** (Artist Membership or above)

Everything that you sell is handmade or designed by you.

**If sharing a booth, all artists must be Artist members.****KAAHC members**☐ \$50**Non-members**☐ \$125**Community Organization Booth** (Org. Membership or above)Ketchikan-area nonprofit organization, Ketchikan community group,  
or church sharing information and/or selling items/food as a fundraiser.☐ \$60☐ \$150**Food Booth** (Basic Membership or above)

Selling food to be consumed at the Festival.

(This does not include baked or preserved items.)

☐ \$60☐ \$150**Electricity:** *There are very limited spaces that have electricity & are reserved for the food booths.*☐ Yes, I would prefer ELECTRICITY☐ \$40 electricity fee, in addition to booth fee

Appliance you plan to use: \_\_\_\_\_ # of plug-ins needed: \_\_\_\_\_ Total Amps: \_\_\_\_\_

**Commercial Booth** (Business Membership or above)

Manufactured and commercial items not handmade by you.

Examples: Avon, doTERRA off shelf

☐ \$100☐ \$250**Political Booth** (Business Membership or above)

Individual during non-campaign years: Basic membership

Individual during campaign years: Business membership

Groups: Business membership

☐ \$100☐ \$250**TOTAL Due:** \_\_\_\_\_**PAYMENT:** Total Amount owed \$ \_\_\_\_\_ ☐ This includes my membership of \$ \_\_\_\_\_☐ Cash ☐ Check# \_\_\_\_\_ ☐ Credit (Visa/MC) Credit Card # \_\_\_\_\_

Exp. Date: \_\_\_\_\_ CVC# \_\_\_\_\_ Signature: \_\_\_\_\_



Thank you to some of the AMAZING Sponsors of  
the Blueberry Arts Festival!!!!

**Questions & Applications to:**

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