

# Ketchikan Area Arts and Humanities Council

## 48th Annual Blueberry Arts Festival

August 4th through 6th, 2023

### Blueberry Arts Festival

### ARTIST MARKET

Saturday, August 5th, 2023 • 10:00am - 5:00pm

# BOOTH APPLICATION



48th Annual Blueberry Arts Festival logo created by Tina Booth!!!

We have been working with the City of Ketchikan and are extraordinarily excited to be hosting the 48th Annual Blueberry Arts Festival in the same location as last year! This will be the BEST BLUEBERRY ARTS FESTIVAL EVER! Please read through the entire application and keep for your reference!

#### **SAME AS LAST YEAR:**

Every year we gain more efficiencies and aspire to make the Festival even better! We will do our very best to put the booths in the exact same spots as last year, but because we are human they may be a few feet this way, or that. If you would like your exact same spot, we will do our best to place you there (or very close!). Thank you for understanding. PLEASE BE AWARE OF AND ADHERE TO THE FACT THAT we will keep the roads closed until 5:30pm Saturday afternoon. Please use from 5 to 5:30 to pack-up your booth onto the sidewalk, in preparation for loading into your vehicle. The roads will be open to Vendors ONLY at 5:30pm, and the general public at 6pm. Please be assertive about safety - it's everyone's responsibility.

The Mainstage will be located inside Salmon Market. The City parking lot above the Improved Order of Red Men building will be parking for your customers. We hope to have a free ADA-accessible shuttle service running between the Plaza Mall and Blueberry Arts Festival again. The parking in Whale Park will be set aside for wheelchair accessible parking. We will have a walker and wheelchair loaner station available at the St. John's parking lot on Mission Street. These resource allocations create a more accessible Blueberry Arts Festival! ALL Booth spaces will be 10 x 10 and located in the street, outside, up against the curb. Returning booth vendors will still be given priority until May 31st; however, we have a finite amount of booth spaces so don't delay! We will place booths on a first come, first serve basis. Everyone will receive a Booth # with a marketing packet. Please use the provided logos and information to share information on Facebook and Instagram and other social marketing platforms. Be a BBAF advocate!

#### **All Booths:**

- 2022 Booth vendors, your deadline to receive priority placement is May 31st, 2023.
- Once all Booth spaces are filled applicants will be put on a waiting list.
- This year Members will be able to order tshirts directly from the printing company - and they will be mailed to your home! We will mail the 48th Annual Blueberry Arts Festival Logo T-shirt pre-order information to all KAAHC members! We encourage you to purchase your T-shirts in advance! Wearing the shirt in your booth is FUN!!!
- No live animals are allowed at your booth. Not as prizes or as give a ways or as furry companions.
- Vendors may not sell, transfer, lease or switch Booth spaces. The deadline to withdraw and receive a full refund is July 7th, 2023. Please keep us in the loop of any changes to your booth occupation situation.
- You must provide your own canopies, chairs, tables, booth, set-up, and take-down crew.
- KAAHC Raffle for the ARTS is an annual fund-raiser for the Arts and Humanities Council. KAAHC is accepting and appreciates small donations such as stickers, earrings, magnets, gift certificates, coupons, or other small items for the raffle gift envelopes. Please drop off your donations at the KAAHC Booth. KAAHC Raffle tickets are sold October through January and winners are drawn at the Wearable Art Show Saturday Gala performance. Thank you for your generous contribution!

#### **Questions & Applications to:**

Kathleen Light, KAAHC Executive Director • 330 Main St., Ketchikan, AK 99901 • (907) 225-2211 [info@KetchikanArts.org](mailto:info@KetchikanArts.org)

## Day of:

### STAY POSITIVE! ENJOY THE DAY! WE LOVE YOU!

- You may start setting up at 6:00 am, Saturday morning, August 5th, 2023. It is important to unload your vehicle and remove it from the street quickly. This reduces congestion and allows other booth vendors to do the same. Go park your car FAR AWAY, and then come back to your booth site and set up.
- The Blueberry Arts Festival Streets will be closed to all traffic and parking at 8:00 am! Please see the map. No cars will be admitted for any reason after 8:00 am and all cars will be removed by 8:00 am.
- Please be set up and ready by 10:00 am, Saturday, August 5th.
- The sidewalk is for foot traffic! It is not for storage, or selling and must be kept clear.
- Banners, posters, boxes, totes, tables, and signs are allowed within your 10 x 10 Booth space ONLY.
- We will be instituting a NEW Award for the most celebratory booth - in memory of Faith Duncan. It will be called the “*Verushka Award*”, given to the booth most representative of the Blueberry Arts Festival spirit. Winners receive a free Booth space in the following year!
- All Booths must stay open until 5:00 pm! You may not pack up early. It is not permissible to begin breakdown before the Festival ends at 5:00 pm! You will not be invited back if you pack up, or leave your booth before 5:00 pm! If there is an emergency please let us know what is going on. We can help! Remember, the roads will remain closed until 5:30 pm to allow time to pack up after the Festival!
- KAAHC reserves the right to ask you to remove items from your display or shut down your booth if we find items or attitudes to be inappropriate for this family-friendly, community arts festival.
- KAAHC reserves the right to deny participation in any future KAAHC arts festivals.
- The Blueberry Arts Festival LOGO and the words “48th Annual Blueberry Arts Festival Ketchikan, AK” is copyrighted by the KAAHC. Do not incorporate the phrase or the logo into your artwork or booth design.



## Artist Opportunity!

The 48th Annual *Blueberry Arts Festival Art Exhibit* is on display at the Main Street Gallery in conjunction with the Festival. This is an opportunity to display your work for the entire month of August! Submit up to 2 pieces. Deadline for submissions to the Open Call Art Exhibit is Wednesday, July 28th, by 5:00 pm. Prizes are awarded in age categories. Artwork does not need to include blueberries to enter!



2023 LOGO BY TINA BOOTH!!!!!!!!!!



## Ketchikan Area Arts and Humanities Council 48th Annual Blueberry Arts Festival

Saturday, August 5, 2023 • 10:00 am - 5:00 pm

# BOOTH APPLICATION

Booth applications are available 5/5 to all vendors!

Returning booth holders have until 5/31 to reclaim their booth

New booths filled in order of application date

OFFICE USE ONLY:

Date applied: \_\_\_\_\_

Time applied: \_\_\_\_\_

Date paid: \_\_\_\_\_

Amount paid: \_\_\_\_\_

Membership Expiration: \_\_\_\_\_

BOOTH # \_\_\_\_\_

**Booth Title:** \_\_\_\_\_

**Applicant Name:** \_\_\_\_\_

**Applicant Address:** \_\_\_\_\_

**Applicant Email:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**(If you are 2 Members sharing a Booth space) Applicant Name #2:** \_\_\_\_\_

**Applicant #2 Address:** \_\_\_\_\_

**Applicant #2 Email:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Brief Description of Booth to be printed in program:** \_\_\_\_\_

- ☐ Yes, I am a returning Booth Vendor from 2022
- ☐ I loved my Booth location in 2022!
- ☐ I did NOT like my Booth location in 2022! (describe what you would like instead)

### Artist Booths:

- Art work must be original! Work from kits or copies are considered commercial and will be charged appropriately as a Commercial Booth.
- Work must display a high-quality of craftsmanship.
- Use of the words "Blueberry Arts Festival, Ketchikan Alaska" is copyrighted by the KAAHC. Do not incorporate the phrase into your artwork or Booth design.

### Food Booths:

- Food Booths must use a barrier on the ground, such as cardboard or a tarp, and must provide their own large garbage containers and garbage bags. ALL food Booths must be kept clean. All food debris MUST be cleaned from the area at the end of the Festival! You will not be invited back if we have to clean up after you!
- Propane/Natural Gas usage must be inspected by the Fire Department. Using any of these appliances requires you to have a working fire extinguisher at your Booth. NO generators, camp stoves, vats of boiling oil are allowed without written permission from the KAAHC.

- ☐ Yes, I will sell food at my Booth. I will call Kaijsa Bellon (225-6200) at the Dept. of Environmental Conservation with any questions concerning the required food permit.

- The application for the temporary food permit is found at <https://dec.alaska.gov/eh/fss/food/retail/temporary-food-service/>. You must print, sign, and e-mail to [kaijsa.bellon@alaska.gov](mailto:kaijsa.bellon@alaska.gov) by July 14th to receive the permit before the Blueberry Arts Festival festivities! You may not sell food at the Festival without the permit!
- We are requesting Food booth holders make a conscious effort to reduce their plastic use. There should be no Styrofoam at the Festival this year.
- No hot food booths will be located on Main Street.

- ☐ I will not use the words "48th Annual Blueberry Arts Festival" or the LOGO in my artwork or Booth design.



**Artist Booth** (Artist Membership or above)

Everything that you sell is handmade or designed by you.

**If sharing a booth, all artists must be Artist members.****KAAHC members**☐ \$50**Non-members**☐ \$125**Community Organization Booth** (Org. Membership or above)

Ketchikan-area nonprofit organization, Ketchikan community group, or church sharing information and/or selling items/food as a fundraiser.

☐ \$60☐ \$150**Food Booth** (Basic Membership or above)

Selling food to be consumed at the Festival.

(This does not include baked or preserved items.)

☐ \$60☐ \$150**Electricity:** *There are very limited spaces that have electricity & they are reserved for the food booths.*☐ Yes, I would prefer ELECTRICITY☐ \$40 electricity fee, in addition to booth fee

Appliance you plan to use: \_\_\_\_\_ # of plug-ins needed: \_\_\_\_\_ Total Amps: \_\_\_\_\_

**Commercial Booth** (Business Membership or above)

Manufactured and commercial items not handmade by you.

Examples: Avon, doTERRA off shelf

☐ \$100☐ \$250**Political Booth** (Individual Membership or above)

2023 is not considered a campaign year, requiring an individual or above membership level.

☐ \$100☐ \$250**TOTAL Due:** \_\_\_\_\_**PAYMENT:** Total Amount owed \$ \_\_\_\_\_ ☐ This includes my membership of \$ \_\_\_\_\_☐ Cash ☐ Check# \_\_\_\_\_ ☐ Credit (Visa/MC) Credit Card # \_\_\_\_\_

Exp. Date: \_\_\_\_\_ CVC# \_\_\_\_\_ Signature: \_\_\_\_\_



Thank you to some of the AMAZING Sponsors of  
the Blueberry Arts Festival!!!!

**Questions & Applications to:**

330 Main Street, Ketchikan, AK 99901 • (907) 225-2211 info@KetchikanArts.org