



Ketchikan Area Arts and Humanities Council
45th Annual Blueberry Arts Festival

BOOTH APPLICATION

Booth Applicant(s) Name(s): _____

Mailing Address: _____

E-mail(s): _____ Phone(s): _____

Name of Booth: for the Flyer get creative!

(Business name if applicable) _____

Brief Description of Booth:

(To be printed in Flyer and online) _____

Booth Type

KAAHC Member Cost

Non-Member Cost

Artist Booth: (Artist Membership and above)

Everything that you sell is handmade or designed by you.

☐ \$50

☐ \$125

If sharing a booth, all artists must be Artist members.

Community Organization Booth: (Community Org. Membership)

Ketchikan area nonprofit organization, community group, or church sharing information and/or selling items/food as a fundraiser.

☐ \$60

☐ \$150

Food Booth: (Basic Membership and above)

An individual/organization selling food to be consumed at the Festival.

☐ \$60

☐ \$150

This does not include baked or preserved items.

☐ Yes, I will obtain a Food Permit from the Division of Environmental Health, 540 Water St., Ketchikan, 225-6200

Commercial Booth: (Business Membership and above)

Manufactured and commercial items not handmade by you and organizations outside of Ketchikan

☐ \$100

☐ \$250

Political Booth: (Business Membership and above)

Limited spaces available, first come, first serve

Individual during campaign years: Business membership

☐ \$100

☐ \$250

Organizations: Business membership

Electricity: There are limited spaces in the parking garage and the Church parking lot with electricity. Checking this box does not guarantee it in your booth.

☐ Yes, I would prefer electricity in the parking garage ☐ Yes, I would prefer electricity in the Church parking lot

☐ \$40 electricity fee, in addition to booth fee

Appliance you plan to use: _____ # of plug-ins needed: _____ Total Amps: _____

New this year!!! We have a limited number of spaces that are more tolerable for those experiencing mobility or accessibility challenges. We will give preference to requests for these spaces on a first come, first served bases.

☐ I request a flatter space. ☐ In the parking garage (8'x 10') ☐ In the City parking lot(10'x 10')

Demographic Information Request: Our mission at KAAHC is to reach, represent, and support the entire community of Ketchikan and the surrounding area. Your volunteer feedback will help us understand how we are meeting those goals and ensure robust programming in the future.

How would you define your ethnic origin and/or cultural heritage?

(Example; Alaska Native-Tlingit, French-Canadian, Jamaican, etc.) _____

Geographic Information Request: This information helps KAAHC measure the positive economic impact that the Festival has on our community.

☐ I live in the Ketchikan Gateway Borough ☐ I live outside the Ketchikan Gateway Borough

____ At the present time Alaska requires a 2-week quarantine for interstate and out of state travel. Please initial here to attest if you have traveled for the festival you will adhere to all State mandates for COVID-19 safety measures.

OFFICE USE ONLY:

Date applied: _____ Date paid: _____ Membership Expiration: _____

Time applied: _____ Amount paid: _____ BOOTH # _____

More! >



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Returning Booth Holders from 2019: *Deadline is June 1, 2020 to reserve your same booth as last year.*

☐ I would like the same Booth Space as 2019

☐ I would like to be on the waiting list to change Booth Spaces. My preference(s) is _____

Returning Booth Holder Sublet:

Returning booth holder may sublet their booth for 1 year and reclaim booth the next year.

☐ \$25 sublet fee Booth # _____

First Time Booth Holders!!!

☐ I prefer a covered Booth Space

☐ I prefer a Booth Space in the parking garage (some covered) (8'x10')

☐ I prefer to be against a wall/fence

☐ I prefer a Booth Space in the city parking lot (none covered) (10'x10')

☐ I DO NOT want a sublet Booth. I would like a Booth Space of my very own to be used for years to come!

Become An Arts Council member today!

Each tax-deductible membership helps the Ketchikan Area Arts and Humanities Council meet our mission to create and promote opportunities for all community members to experience the arts.

BASIC MEMBERSHIP LEVELS AND BENEFITS:

☐ **Basic (\$35-\$74)**

- Invitation to Main Street Gallery openings
- Invitation to annual meetings and voting rights
- Membership recognition in program events
- **Pre-order Blueberry Arts Festival t-shirts**
- Reduced gallery/classroom rental rate
- **Eligible for discounted Food Booth at the Blueberry Arts Festival**
- Eligible to purchase Wearable Art Show reserved seats

☐ **Youth/Senior/Military Basic (\$20-\$74)**

☐ **Basic Family/Household(\$50 and up)**

- All "Basic Membership" benefits for the whole family
PLUS: Discounts for youth programs

☐ **Business (\$100 and up)**

This membership includes non-arts businesses, political candidates and non-local nonprofits

- All "Basic Membership" benefits **PLUS:**
- 10% discount on advertising in KAAHC season programs
- Website link on www.ketchikanarts.org
- Included in city-wide Art Walks - must feature local artists in "Pop-up Gallery" - (additional \$25 fee applies)
- **Eligible for discounted Commercial booth or Political booth at the Blueberry Arts Festival**
- Business owner is eligible to purchase tickets for reserved Wearable Art Show seats

ARTIST MEMBERSHIP LEVELS AND BENEFITS:

☐ **Artist (\$50 and up)**

- All "Basic Membership" benefits **PLUS:**
- Waived entry fees for the Wearable Art Show
- Waived entry fees for Open Call Main Street Gallery exhibits
- **Eligible for discounted Artist booth at the Blueberry Arts Festival**
- Eligible for a booth at the Winter Arts Faire
- Free portfolio consultation
- Free grant and application consultation
- Reduced gallery/classroom rental rate
- Eligible to purchase Wearable Art Show reserved seats beginning SEPTEMBER 16.

☐ **Youth/Senior/Military Artist (\$30 and up)**

☐ **Artist Family/Household (\$75 and up)**

- All "Artist Membership" benefits for the whole family
PLUS:
- Discounts for youth programs

☐ **Art Business (\$125 and up)**

- All "Artist Membership" benefits **PLUS:**
- 10% discount on advertising in KAAHC season programs
- Website link on www.ketchikanarts.org
- Included in summer rack card map, "Local Art Found Here"
- Included in city-wide Art Walk Promotions

☐ **Community Organization (\$50 and up)**

- Invitation to Main Street Gallery openings
- Invitation to annual meetings and voting rights
- Membership recognition in program events
- 10% discount on advertising in KAAHC Season Programs
- **Eligible for discounted Community Organization Booth at the Blueberry Arts Festival**
- Reduced gallery/classroom rental rate

PAYMENT: Total Amount owed \$ _____

☐ This includes my membership of \$ _____

☐ Cash ☐ Check# _____

☐ Credit (Visa/MC) Credit Card # _____

Exp. Date: _____ CVC# _____

Signature: _____



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BOOTH GUIDELINES

PLEASE NOTE:

While we are releasing the Booth applications now, we are continuing to wait for communications with the Ketchikan EOC, City, and Borough as to whether the community will be “open” on July 31st. If it is determined the community will be considered “open”, KAAHC will then assess whether we are able to produce the Blueberry Arts Festival safely, with modifications for physical distancing, hand washing stations, mask-wearing, etc. If KAAHC is unable, or prevented from, producing the Blueberry Arts Festival in 2020, all booth fees will be returned in full.

- Priority will be given to returning booth holders until Monday, June 1, 2020 to reclaim their previous year's space or to be on the wait list for a new booth space. PLEASE DON'T WAIT until the last few days to apply!!!
- We will then place those spaces requested for Booth Holders experiencing mobility challenges.
- Remaining booths are filled in order of application date. We will accept applications as long as there is room. You will not be charged for your booth until you have been placed in a booth.
- All artists sharing a booth:
 1. MUST BE at an Artist membership level (or above) of KAAHC
 2. MUST BE included on the application, and
 3. Artwork should be included in the Booth description for the flyer.
- Participants may not sell, transfer, or switch booth spaces.
- You **must apply** for **ELECTRICITY**; it is first-come, first-served. There are very few electrical spaces in the parking garage (and it is often problematic). No electricity is available in the City parking lot.
- An award is given to the 'BLUEBERRIEST' BOOTH. The 2019 winner was Linnea Loretan and her Blueberry Lemonade and Blueberry Pie Stand! A well-designed display makes the festival more fun and sells your items. Winner's receive a free booth space next year!
- Banners/posters are allowed within your own booth space ONLY.
- Propane/Natural Gas usage must be inspected by the Fire Department. Using any of these appliances requires you to have a working fire extinguisher at your booth. **NO** generators/camp stoves allowed without written permission from the KAAHC.
- You must provide your own chairs, tables, booth, set-up/take-down crew, and extension cords (for booths who have applied for electricity).
- **Food booths must use a barrier on the ground**, such as cardboard or tarp, and must provide their own large garbage containers and garbage bags. ALL food booths must be kept clean. All food debris MUST be cleaned from the area at the end of the festival!
- No live animals allowed at your booth even as prizes or “give-a-ways”.
- Applicants who cancel their application prior to July 10 will receive a full refund. No refunds for cancellations after July 10, 2020.
- **KAAHC reserves the right to ask you to remove items from your display or shut down your booth if we deem items or attitude inappropriate for this family-friendly, community arts festival.**
- **KAAHC reserves the right to deny participation in any future KAAHC arts festivals.**
- KAAHC members can pre-order their 45th Annual Blueberry Arts Festival Logo T-shirts starting May 15th! This guarantees you a T-shirt in your size!
- 45th Annual Blueberry Arts Festival T-shirts are available to our members starting July 1st.
- We encourage all members to purchase their 45th Annual Blueberry Festival logo T-shirts in advance of the festival! There were a lot of disappointed people last year because we sold out so quickly!

More! >



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FESTIVAL DETAILS

SAVE THIS INFORMATION FOR YOUR REFERENCE!

Saturday, August 1, 2020:

- You may start setting up at 6:00 am, Saturday morning. It is important to unload your vehicle and remove it from the festival grounds quickly. This reduces congestion and allows other booth holders to do the same. Go park your car FAR AWAY, and then set up your booth. All cars must be off Festival grounds by 8:00 am!
 - Grant and Main St. will be closed to all traffic and parking at 8:00 am! All cars must be removed by this time.
 - Please be set up and be ready by 10:00 am, Saturday, August 1st.
 - There will be free shuttle service running between the Plaza Mall and the intersection of Grant and Main St. from 10:30 am. until 4:00 pm. This shuttle is ADA accessible, and is available to everyone.
 - By an overwhelming response to our 2019 Blueberry Arts Festival survey cards we are requesting all booth holders make a conscious effort to reduce their plastic use. There should be no styrofoam at the Festival this year. We will bring back the Island Recycle water stations, please bring refillable water bottles. KAAHC will not have helium or balloons.
 - KAAHC would appreciate small donations for our Annual Raffle. Stickers, earrings, magnets, gift certificates, and coupons make excellent gifts. Our Raffle tickets are sold through January and are drawn at the Wearable Art Show Saturday performance.
 - **All Booths must stay open until 5:00 pm! You may not pack up early.** It is not permissible to begin breakdown before the Festival ends at 5:00 pm! You will not be invited back if you pack up, or leave your booth before 5:00 pm!
 - If you sell out of your wares, **Congratulations!!!** However, your booth must remain open (see above.). Vendors in years past have used this time to network, share business cards, sell gift certificates, display photo albums, and take orders. We appreciate your cooperation and encourage you to take advantage of the opportunity and celebrate your success.
 - **STAY POSITIVE!! ENJOY THE DAY!!!**
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Artist Booths:

- Art work must be original; works from kits or copies are considered commercial and you will be charged as a Commercial Booth.
 - Work must display high-quality craftsmanship.
 - Use of the words "Blueberry Arts Festival, Ketchikan Alaska" is copyrighted by the KAAHC. Do not incorporate the phrase into your artwork.
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Artist Opportunity!

The annual *Blueberry Arts Festival Open Call Art Exhibit* is on display at the Main Street Gallery in conjunction with the Festival. This is an opportunity to display your work for the entire month of August! Submit up to 2 pieces. Deadline for submissions to the 2020 Blueberry Arts Festival Open Call Art Exhibit is Friday, July 24, by 5:00pm.

Questions & Applications to:

Katy Posey, KAAHC Program Director • 330 Main St., Ketchikan, AK 99901 • (907)225-2211 KatyP@KetchikanArts.org